

**Westborough Board of Selectmen
Meeting Minutes
November 25, 2014**

7:00 p.m. – 8:05 p.m.

Present: Chairman Barrette, Vice Chairman Dodd and Selectman Johnson

Also Present: Jim Malloy, Town Manager; Kristi Williams, Assistant Town Manager/HR Director and Greg Franks, Town Counsel

Request to Approve the Board of Selectmen Minutes

Selectman Johnson's motion to approve the minutes of October 20, 2014 was seconded by Selectman Dodd. Vote: 3-0

Selectman Dodd's motion to approve the minutes of October 28, 2014 was seconded by Selectman Johnson. Vote: 3-0

Public Hearings:

Pole Petition for 4 School Street Pole 1-84

Selectman Johnson's motion to open the public hearing for the Pole Petition for 4 School Street was seconded by Selectman Dodd. Vote: 3-0

Crystal Tognazzi came before the Board and explained that the pole is in poor condition and leaning. The installation of this pole will be used to counter the tension on existing Pole 1 which will provide additional strength.

Selectman Johnson's motion to approve the pole petition to install new pole #1-84 on School Street was seconded by Selectman Dodd. Vote: 3-0

Selectman Johnson's motion to close the public hearing was seconded by Selectman Dodd.
Vote: 3-0

Pole Petition for Flanders Road Pole 47-70

Selectman Dodd's motion to open the public hearing for the Pole Petition for Pole #47-70 on Flanders Road was seconded by Selectman Johnson. Vote: 3-0

Ms. Tognazzi noted that the new pole 47-70 will feed new secondary underground service to #76 Flanders Road and the existing overhead secondary service will be removed.

Selectman Dodd's motion to approve the pole petition to install new pole #47-70 on Flanders Road to service #76 Flanders Road was seconded by Selectman Johnson. Vote: 3-0

Selectman Dodd's motion to close the public hearing was seconded by Selectman Johnson.
Vote: 3-0

Request to Approve the Charter Communications Cable Franchise Renewal Agreement / Brian McLaughlin

Mr. McLaughlin came before the Board and noted that due to an error in the original agreement an updated version sent on November 21, 2014 will be the one approved and signed tonight. He summarized the Committee's process and reviewed the key points of the contract. Mr. McLaughlin recognized the Committee members for their efforts in finalizing the contract. He noted that Westborough TV's new location will be ready soon.

Selectman Johnson's motion to approve the Charter Franchise Renewal as attached was seconded by Selectman Dodd. Vote: 3-0

Request to Approve the Westborough Rotary Club's Sprint Triathlon On August 16, 2015 / Mark Walter

Mark Walter, Bill Domings and Gerry Gross came before the Board. This is the fifth year for the event and Mr. Walter reviewed the program..

Selectman Johnson's motion that the Board approve the Westborough Sprint Triathlon to be held on Sunday, August 16, 2015, subject to all of the requirements of the Police Chief and Fire Chief being met was seconded by Selectman Dodd. Discussion: Chief Gordon has no issues. Vote: 3-0

Request to Approve the Use of the Electronic Sign at the Rotary for the Holiday House Tour and Breakfast with Santa / Judy Wilchynski

Ms. Wilchynski came before the Board representing the Friends of Westborough for the Breakfast with Santa and the Westborough Women's Club for the Holiday House Tour. She reviewed the events which are being held on December 13, 2014.

Selectman Johnson's motion to approve the request to use the electronic sign at the rotary for the Westborough Women's Club Holiday House Tour and the Friends of Westborough's Breakfast with Santa to be posted for the week before the events which take place on December 13, 2014 was seconded by Selectman Dodd. Vote: 3-0

Interview/Appointment for the Youth Commission / Tim Barton / John Badenhausen

Judith Tully, Youth Commission Member, and Mr. Barton came before the Board.

Selectman Johnson's motion to appoint Tim Barton to the Youth Commission for a term to expire on June 30, 2017 was seconded by Selectman Dodd. Discussion: The Board thanked Mr. Barton for volunteering. He reviewed his background and reasons for interest. Vote: 3-0

Request to Approve the Common Victualer License for Aramark Corporation at 4400 Computer Drive / Timothy Connelly

Mr. Connelly, Director of Operations, and Karen Wallace, Vice President/Treasurer, came before the Board.

Selectman Johnson's motion to approve the Common Victualer License application for Aramark Corporation at 4400 Computer Drive for an employee cafeteria at the Bank of New York office was seconded by Selectman Dodd. Discussion: Mr. Connelly noted that they are replacing Sodexo, who is currently operating the cafeteria, and there are approximately 1,200 employees being serviced. Vote: 3-0

Request to Approve and Sign the Deeds for Orchard Hill Drive and Quick Farm Road / Town Manager

Mr. Malloy noted that the deeds for these roads were approved at Town Meeting to be accepted as public ways and the last step is to sign the deeds so that they can be filed at the Registry.

Selectman Johnson's motion to sign the quitclaim deeds for Quick Farm Road and Orchard Hill Road as described in the attached deeds as per Town Meeting vote authorizing the acceptance of these two roads was seconded by Selectman Dodd. Vote: 3-0

Request to Appoint Leigh Emery as a Non Board of Selectmen Member of the Green Technology Advisory Group / Town Manager

Mr. Malloy explained Ms. Emery was the Board's representative on this Committee and would like to remain as a regular member. She plans to run for reelection in March.

Selectman Johnson's motion to appoint Leigh Emery as a non-Board of Selectmen member of the Green Technology Advisory Group was seconded by Selectman Dodd. Vote: 3-0

Request to Approve the Westborough High School at 90 W. Main Street as the Central Polling Location / Town Clerk

Ms. Mickel came before the Board and explained the request to centralize the polling location at the High School. She reviewed the reasons for her request and the process that was followed in order to make this change. Ms. Mickel noted that this will save the Town money. The School Department will continue to have "teacher only" days on election days and no school for Presidential elections.

Selectman Johnson's motion to approve the Westborough High School at 90 West Main Street as the polling location for voting in the Town of Westborough, effective immediately was seconded by Selectman Dodd. Vote: 3-0

Request to Approve Liquor License Renewals / Town Manager

Mr. Malloy explained that the Board will approve and sign all liquor licenses tonight and they will not be provided to the license holders until the fee is paid and all paperwork is completed.

Selectman Johnson's motion to approve renewing the liquor licenses for all licensed establishments in the Town was seconded by Selectman Dodd. Vote: 3-0

Request to Approve the Sale of Alcohol on New Year's Eve 2014 Until 2:00 a.m. on 1/01/2015 / Town Manager

Mr. Malloy noted that this is a recurring request every year. Chief Gordon assured the Board that there have been no issues in the past.

Selectman Johnson's motion that the Board approve the list on the attached memorandum to have extended hours on New Year's Eve 2014 to all for alcohol sales until 2 AM on 1/1/15 was seconded by Selectman Dodd. Vote: 3-0

December 2014 Meeting Schedule

The Board discussed meeting dates December. Selectman Dodd cannot make the December 9th meeting but could participate remotely. There will be a quorum if Selectman Drewry is available. The Board agreed to meet only once on December 9, 2014.

Town Manager Report

Mr. Malloy informed the Board that electricity rates will be increasing and he and Ms. Williams are investigating an option to assist residents without any cost to the Town. He reviewed the process to aggregate all residential and commercial electricity use with one provider which would provide more stable and lower rates for residents. Residents and businesses can choose to opt out and other towns have successfully done this. Mr. Malloy noted that Attorney Franks filed the deed on the State Hospital property and Town is officially the property owner. He also commended the DPW for refurbishing an old truck, which now looks brand new.

Issues and Correspondence of the Selectmen

Selectman Dodd suggested a “snow buddy” program for elderly/disable residents who are physically and financially unable to remove the snow on their property. Mr. Malloy offered to work with Selectman Dodd and to speak with Town Counsel regarding liability and the MIS/GIS Director regarding the use of the website.

Selectman Johnson noted that the Turkey Trot event was successful and thanked the Police Department for their assistance. He asked if the Board would agree to send a letter to the new Governor through the Town Manager regarding the unilateral budget cuts expressing the Board’s dissatisfaction. Selectmen Barrette and Johnson agreed and Selectman Dodd abstained.

Selectman Barrette noted that the Thanksgiving Eve service has been postponed to Sunday, November 30, 2014 at 7:30 p.m. due to inclement weather. The Festival of Lights will begin at 5:00 p.m. on Sunday, November 30, 2014 with an appearance by Santa. He informed that Board that there was an article in the Telegram regarding waiving the dog license fees for senior citizens and suggested that the Board discuss this in January. Selectman Barrette will work with the Town Clerk regarding the process.

The Board discussed choosing a Selectmen representative at the next meeting for the joint committee that is addressing school enrollment projections and who creates the committee and makes the appointments.

Adjournment

Selectman Dodd’s motion to adjourn at 8:05 p.m. was seconded by Selectman Johnson. Vote: 3-0.

Submitted by Paula M. Covino

Chairman Barrette

Vice Chairman Dodd

Selectman Drewry

Selectman Johnson